

# Dr Richard Hemmings – Drum Tuition

## Leicester Drum School TERMS & CONDITIONS

These terms and conditions are designed to be the fairest way of conducting business. **Please read and follow them carefully.**

### 1. Lesson Payment

- 1.1 Lessons are paid on a termly basis.
- 1.2 Each term contains a batch of lessons determined by the number of weeks in the term (see *Leicester Drum School Term Dates*).
- 1.3 Payment must be made in one lump sum or as separate instalments (see *Leicester Drum School Term Dates*).
- 1.4 If you have to cancel or miss a lesson and it's not my fault, you forfeit that lesson (in other words, you must still pay for it); however, I may be able to offer a catch-up at my discretion (no more than two per term, see below).
- 1.5 **Lessons continue as normal over the half-term holidays** but are optional over the Easter, Christmas and Summer holidays when they maybe paid for individually.
- 1.6 Payment should be made promptly, within 5 days of dates shown. Failure to do so may result in lesson termination.

**\*\*\*IMPORTANT!\*\*\***

### 2. Catch-up Lessons

- 2.1 **Catch-up lessons are offered at my discretion.**
- 2.2 Catch-up lessons will **ONLY** be offered when cancellations are received by 5pm on the day BEFORE the lesson.
- 2.3 Catch-up lessons are taken in addition to your normal lessons.
- 2.4 The number of catch-up lessons offered per student per term will be limited to the following:  
Spring Term: 2    Summer Term: 2    Autumn Term: 2
- 2.5 Catch-up lessons will not be carried over into the following term.
- 2.6 It is down to the student to organise their catch-up lessons with me.
- 2.7 Additional catch-up lessons will be offered if I am unavailable to take a lesson.

### 3. Cancellation of lessons during holiday periods

- 3.1 Cancellations must be received by 5pm on the day BEFORE the lesson.

### 4. Refunds

- 4.1 Refunds will not be offered for any failure to attend a lesson.
- 4.2 Refunds will not be offered on outstanding lessons.

### 5. Terminating Lessons

- 5.1 Lessons may be terminated at any time, taking into account points raised above.

### 6. Advance Bookings

- 6.1 If you wish to book a lesson or course of lessons several weeks in advance, payment must be on the day of the booking.

### 7. Trinity Guildhall Exams

- 7.1 Studying for exams is optional. Students studying for the higher grades 5-8 are advised to have hour-long lessons.

## LEARNING AGREEMENT

### Students must:

- Be on time for lessons (it is not always possible to make up time if students are late);
- Bring their own sticks (Vic Firth 5As recommended);
- Keep their worksheets in a folder;
- Bring their worksheets to each lesson;
- Buy some ear defenders (if you play an acoustic kit)
- Practise!

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