Terms & Conditions

These Terms & Conditions are intended to provide a clear and fair arrangement for both students and Leicester Drum School. By booking or continuing lessons, students and/or parents or guardians agree to these terms.

1. Lesson Fees and Payment

1.1 Lessons are booked and charged on a **termly basis**.

1.2 The number of lessons in each term is determined by the Leicester Drum School term dates.

1.3 The **full fee for the term is payable**, either:

- as one payment; or
- by an agreed instalment plan.

1.4 **Payment by instalments does not mean that lessons are being purchased individually.** Instalments are simply a facility allowing the total term fee to be spread across several payments.

1.5 Students or parents must not reduce, withhold or alter an instalment because a lesson has been missed or cancelled by the student.

1.6 Unless otherwise stated, payments must be received by the dates shown on the Leicester Drum School term dates/payment schedule.

1.7 If payment is not received by the due date, Leicester Drum School reserves the right to suspend or terminate lessons until the outstanding balance has been paid.

2. Student Cancellations and Missed Lessons

2.1 A regular lesson time is reserved specifically for each student.

2.2 If a student cancels or does not attend a scheduled lesson, **the lesson remains chargeable and no refund or reduction in the term fee will be made**.

2.3 This applies regardless of the reason for absence, including illness, holidays, school activities, transport difficulties or other personal circumstances.

2.4 Where sufficient notice has been given, Leicester Drum School may offer a catch-up lesson in accordance with Section 3 below.

2.5 A catch-up lesson is offered as a goodwill arrangement and does not alter the student's obligation to pay the full term fee.

3. Catch-Up Lessons

3.1 Catch-up lessons are offered **at the discretion of Leicester Drum School and subject to availability**.

3.2 To be considered for a catch-up lesson, cancellation must be received **by 5.00 pm on the day before the scheduled lesson**.

3.3 Cancellations received after this time, including cancellations on the day of the lesson, will not normally qualify for a catch-up lesson.

3.4 Catch-up lessons are taken **in addition to the student's normal weekly lesson** and do not replace a future scheduled lesson.

3.5 A maximum of **two catch-up lessons per student per term** may be offered.

3.6 Unused catch-up lessons cannot be carried forward into another term and have no cash or refund value.

3.7 It is the responsibility of the student or parent/guardian to arrange any eligible catch-up lesson.

4. Lessons Cancelled by Leicester Drum School

4.1 If Leicester Drum School is unable to provide a scheduled lesson, a replacement lesson will be offered wherever reasonably possible.

4.2 Lessons cancelled by Leicester Drum School **do not count towards the student's normal allowance of catch-up lessons**.

4.3 If a replacement lesson cannot reasonably be arranged, an appropriate credit or refund will be provided.

5. Half-Term and School Holidays

5.1 Lessons normally **continue during school half-term holidays**, unless otherwise stated in the Leicester Drum School term dates or by way of email.

5.2 Lessons during the Christmas, Easter and Summer holiday periods are optional and may be booked separately.

5.3 Holiday lessons booked individually must be cancelled by **5.00 pm on the day before the lesson**. Later cancellations remain payable.

6. Refunds and Credits

6.1 Refunds or credits will not be given for lessons missed or cancelled by the student.

6.2 Paying for a term reserves the student's regular lesson place for that term. Consequently, fees for unused lessons are not refundable if the student chooses not to attend.

6.3 Any refund or credit arising because Leicester Drum School has cancelled a lesson will be dealt with in accordance with Section 4.

7. Ending Tuition

7.1 Students may stop tuition at any time; however, **fees already paid for the current term are non-refundable**, except where Leicester Drum School agrees otherwise.

7.2 Leicester Drum School reserves the right to discontinue tuition where:

- fees remain unpaid;
- there are repeated payment problems;
- a student repeatedly fails to attend;
- behaviour makes it unreasonable or unsafe to continue lessons; or
- these Terms & Conditions are repeatedly disregarded.

8. Advance and Additional Bookings

8.1 Lessons or courses booked outside the normal termly timetable may require payment in full at the time of booking.

8.2 A booking is not confirmed until any required payment has been received.

9. Graded Music Examinations

9.1 Studying towards graded examinations is optional.

9.2 Entry for an examination will be discussed with the student and/or parent when the student is considered appropriately prepared.

9.3 Students preparing for higher grades may be advised to take longer lessons where this would be beneficial.

Learning Agreement

To get the greatest benefit from lessons, students are expected to:

- arrive on time;
- bring their own drumsticks;
- bring any worksheets, books or other materials required for the lesson;
- keep lesson materials organised;
- use appropriate hearing protection when required; and
- practise regularly between lessons.

If a student arrives late, the lesson will normally still finish at the scheduled time, as another student may be booked immediately afterwards.

Dr Richard Hemmings – Drum Tuition
Leicester Drum School

36 Hidcote Road
Oadby
Leicester
LE2 5PE

Tel: 0116 262 7142
Email: richard@leicesterdrumschool.co.uk
www.leicesterdrumschool.co.uk